



## ST WILFRID'S CATHOLIC SCHOOL

### CHARGING POLICY

**"Do not store up for yourselves treasures on earth where moths and rust destroy...but store up for yourselves treasure in heaven." Mtt 6:19-20**

#### Aim:

- To ensure the school adheres to statute and guidance in charging parents for trips and resources.
- To embed our vision of being fully inclusive irrespective of financial status.

1.1 The Education Reform Act states that no charges may be levied for activities taking place in school time that are:

- required as part of a public examination syllabus for which the student is being prepared for at school;
- provided specifically to fulfill statutory national curriculum requirements; or
- provided specifically to fulfill religious education requirements.

1.2 Voluntary contributions are invited from parents towards the cost of other activities, though no student will be excluded from an activity because of failure to make a voluntary contribution. It may well be that educational visits and journeys can only take place if sufficient voluntary contributions are received to make the visit or journey self sufficient.

1.3 Charges will be made for the full cost of activities which take place entirely or mainly outside of school hours which are not provided as part of the syllabus for a prescribed public examination and are not required in order to fulfill statutory duties to the National Curriculum or Religious education

1.4 If for any reason a student withdraws from the trip it will not necessarily be possible to make a refund. Each case will be assessed individually to see if there is a possibility of refunding any of the money paid. The school does not guarantee to be able to do this.

1.5 The overriding principle behind our policy is that wherever possible all students should be able to participate in the full range of the school's activities.

1.6 Students from backgrounds with financial difficulties may be able to be supported by school funds at the discretion of the Headteacher. Parents or carers will be encouraged to approach their child's Year Leader in the first instance and in confidence to ask for such assistance.

1.7 The school will make a nominal charge to cover insurance and credit/debit card fees.



1.8 The school will make generous provision for resources and printing costs commensurate to the courses of study being taken by each student. Students exceeding their allocation will be asked to compensate the school assuming no financial hardship.

1.9 Parents are invited to contribute to the annual School Fund at £60.00 per family

2.0 Parents will be requested to refund the cost of:

- Defaced, damaged or loss of books or resources
- Wilful, malicious or reckless damage to the school building property or equipment
- The removal of graffiti

If their child is found to be responsible

2.1 Entry fee charges may be applied for examination entries if:

- the student is requesting entry for an exam that they have not been prepared for in school
- a student fails without good reason to complete the requirements of any public exam where the Governors or the LA originally paid or agreed to pay the entry fee
- the entry is not their first examination entry for a specific subject

Minor amendment made 07 April 2017

MTH

Approved and adopted by the Governing Body:

Review Date: April 2018