



ST WILFRID'S SCHOOL
Meeting of the Full Governing Body
Held on the 27th March 2019
at 17:00 in the PLC

Present:- Mr Coomber, Dr Daly, Mr Ferry, Mrs Kerr, Mr Newman, Mrs Oddy (Chair), Mrs Pegley, Mrs Ware

In attendance:- Mr Lewis, Mrs Rumbol (Safeguarding Officer), Mrs James-Bailey (Clerk)

Absent:- Father Ezennia, Mr Lay

1. Welcome & Opening Prayer

Mrs Oddy welcomed everyone to the meeting and invited everyone to join with her in prayer

2. Apologies

Apologies had been received from Mr Brydon and Mrs Taylor and were approved

3. Approval of minutes (21.11.18 & EGM 11.03.19)

The minutes were approved and signed as such

4. Matters arising/Action Points

There were no matters arising and all action points had been completed

5. Safeguarding – Presentation by Mrs Rumbol

Governors were informed about the online recording system (Cura) now in use by the school. The system for recording concerns was described in full and examples of Data collation shown. The following questions were asked:-

- Is the system school specific? – *All staff can access the system to record concerns regarding our students. At present only our students are on the database but it is hoped that the feeder schools join the system. Information can be exchanged with other schools*
- Can Cura generate warnings? – *This is completed through regular searches of tags*
- Can parents opt out? – *No*
- Is it problematic for staff to access? – *No, but security levels are in place which limit access – decisions are made on a case by case basis when to share information.*
- Management of Data – *Review dates on a regular basis, actions set which are flagged and achieved. Data is kept until student is 35 years old if this is their last place of education – if they move the data moves with them.*
- Is the system used regularly? – *yes, more so than the paper system, and instant notifications as soon as a concern is logged*
- What action is taken if a trend, ie self harm, is spotted? – *Group assemblies to raise awareness, also Safeguarding board contains information on outside agencies*
- Can children report concerns? – *Yes*



The current Safeguarding Report was then circulated and governors were asked to comment on the format of the report. Governors thanked the Safeguarding Officer for the informative report and were very happy to see the system in place.

The governors then discussed the failure of support systems outside the school and questioned whether they could raise awareness of the lack of resources for such systems. Early intervention is key and both the school and governors recognise that individuals lie behind the data. Governors unanimously approved the Head approaching feeder schools to offer a subsidy to enable them to install and use the Cura system.

6. Policies – Ratification – Health & Safety

Approval – Child protection Policy

Complaints Policy

Confidential reporting (Whistleblowing) Policy

The Governors approved all of the above policies

7. Health & Safety report -

Not received

8. SVFS

This has been completed and will be presented to the Finance & Premises Committee for approval.

9. Register of Pecuniary Interest

The staff register is currently being compiled by the School Business Manager. The Governor Register is being compiled by the Clerk. The Governors register will be published on the school website when complete.

10. 6th Form Dance (Staff subsidy)

The governors recognised that staff give a lot of their free time to extra activities out of school hours and agreed to a £15 subsidy towards the cost of staff tickets for the dinner dance.

11. Any matters arising for consideration since the publication of this agenda

Following the EGM the Head reported that he has spoken to all the affected staff, and has circulated the restructuring document to all staff. The concern is now for the academic year 2020/21 but the figures agreed for the exam payment schedule has added some extra time in seeking to avoid a future deficit position

CATS production and the Dance evening were both excellent productions and governors wanted their appreciation of both events recorded. They recognised the hard work by both staff and students and enjoyed the inclusion of all members of the school community.

12. Meeting Dates

These were confirmed as 19.06.19 and 10.07.19



Meeting closed 17:55

SignedDate.....

Action Points:-

Clerk to complete Governors Register of Pecuniary Interest and publish on the website

Clerk to add approval of SFVS to next F & P agenda