



ST WILFRID'S SCHOOL
Meeting of the Full Governing Body
Held on 21st November 2018
at 17:00 in the PLC

Present:-

Governors: Mr Brydon, Mr Coomber, Father Francis, Mrs Kerr, Mr Newman, Mrs Pegley, Mrs Taylor, Mrs Ware. Clerk Mrs James-Bailey

Associate Members: Mr Lewis, Mr Marr,

Visitors: Mr Franke

1. Welcome and opening prayer:-

Mrs Taylor welcomed everyone to the meeting and invited Father Francis to offer prayers.

2. Apologies for absence:-

Apologies were received and approved from Dr Daly, Mr Ferry, Mr Lay & Mrs Oddy

3. Minutes of the last meeting of the FGB (19.09.18)

The minutes were approved and signed as such

4. Matters arising/Action points

None

5. Approval of Committee Chairs

The board approved the appointment of all the committee Chairs

6. Ratification of Committee TORS

The Terms of Reference for all four committees were approved

7. School Improvement Plan (SIP)

This had been circulated to the governors and questions were requested by Mr Ferry via email. It was noted by the governors that following classroom observations all the improvement priorities were being implemented.

8. The Culture of St Wilfrids

The governors were asked to reflect and evaluate the school Mission statement and to complete a flowchart highlighting specific areas. Some responses were shared at the meeting but all of the governor's comments will be collated and will form the basis for a presentation at a future date.

9. Policies (SEND, Drug Policy, Security, Admissions, SIF)

Governors requested the following change to the Drug policy before ratification

7.1 Confiscated illegal drugs will be stored securely, locked away and the police notified as soon as practicable (same day). The police will collect and dispose of the drug.

All policies were then ratified by the FGB.



10. Committee Reports

Committees have all met since the last meeting of the FGB.

11. Admission arrangements for 6th Form

Governors sought clarification over some problems encountered with completion of the online application form. The governors approved the admission arrangements.

12. Governor Training

No new applications for training have been made by Governors since the last FGB meeting. The clerk agreed to circulate details of all available training.

13. Christmas Liturgy/Sleepout (*Soup & Solidarity*)

Governors were invited to attend the Christmas Liturgy on the 18th December and also to take part in the Sixth form sleepout which will take place that evening.

14. Any matters arising for consideration since the publication of this agenda

- Sixth Form open evening:- Numbers were very positive with a mixture of both internal and external students
- Fisher Family Trust:- Data release very positive Mr Marr will arrange a data morning for governors to analyse this
- Governor vacancies for areas of responsibility:- Mrs Ware agreed to take the Pastoral/Attendance Link Governor role, The chair will offer the remaining vacancy (*Careers/Training Link Governor*) to the absent governors
- Educational Visits:- Governors discussed the need to approve residential trips/high risk activities before any bookings were made or parental approval sought. This policy was approved subject to these changes being made.

15. Dates for future meetings

The following dates were set

20th March 2019

19th June 2019

10th July 2019 (Election meeting)

All meetings to start at 17:00 in the PLC

Meeting closed at 18:01

Action Points:-

Clerk to collate all comments recorded in Mission Statement workshop

Clerk to recirculate all training available for governors

Clerk to seek clarification re completion of online sixth form application

