



**ST WILFRID'S SCHOOL**  
**Meeting of the Full Governing Body**  
**Held on 19<sup>th</sup> September 2018**  
**at 17:00 in G23**

**Present:-**

**Governors:** Mr Brydon, Mr Coomber, Dr Daly, Mr Ferry, Mrs Kerr, Mr Lay, Mr Newman, Mrs Oddy, Mrs Pegley, Mrs Taylor, Mrs Ware. Clerk Mrs James-Bailey

**Associate Members:** Mr Lewis, Mr Marr,

**Visitors:** Ms Lay (School Business Manager)

**1. Welcome and opening prayer:-**

Mrs Taylor welcomed everyone to the meeting and invited Mrs Oddy to offer prayers.

**2. Apologies for absence:-**

None

Father Francis was absent

**3. Declaration of Interest**

None

**4. Minutes of the last meeting of the FGB (11.07.18)**

The minutes were approved and signed as such

**5. Matters arising/Action points**

The clerk reminded Governors that both the Register of Business Interests and the Skills Audit needed to be completed.

**6. Head Teachers Report**

Mr Ferry circulated a document which highlighted the Exclusion Data for the previous academic year. A discussion followed about the comparison of the figures, which are decreasing, with other schools and against the national trend which is on the increase. Other points discussed were:

- Managed moves
- Increase of incidents of theft
- Inclusion of disadvantaged and SEND students in the figures

Mr Ferry then gave a presentation on the results, the following points were discussed

- Year 13 results/Transition to University
- University Preparation courses
- BTEC – possibility of expansion dependent on funding and staffing levels
- GCSE Results
- Analysis of Results Data
- Priorities to be addressed



A discussion followed about the improvement shown in all departments against the West Sussex and national average . Mr Ferry also spoke about the improvement priorities highlighted in the Ofsted Report.

The governors thanked Mr Ferry for his informative report.

**7. Skills Audit/Register of Business Interests**

This item was covered under matters arising/ action points

**8. Subject Governors**

The Governors agreed for individual governors to be responsible for the following subjects:-

English Mr Lay

Science Dr Daly

RE Mrs Oddy

Maths Mr Newman

It was also agreed for Mr Brydon to be appointed as SEND governor

**9. Date setting**

The Governors agreed to set dates for the next meeting of the FGB and the initial meeting dates for each committee.

**FGB:- 20.03.18**

**Finance & Premises:- 07.11.18 – 13.03.19**

**Personnel:-17.10.18 – 06.02.19**

**Spiritual & Community:-08.10.18 -**

**Learning & Teaching:- 26.09.18 – 09.01.19**

All meetings are to commence at 17:00

**10. Any other items for consideration since the publication of this agenda**

The school website is in the process of being completely overhauled and updated. The Code of Conduct agreed to be adopted by the governors will be published on the new website. The clerk reminded governors that they need to read this code.

SEN policy has been updated and circulated. Governors were asked to read and send approval of the policy via email.

Mr Lay is to meet with the schools Premises Manager for a Health & Safety Audit. He will report to the next meeting of the Finance & Premises committee.

**Meeting closed at 18:25**

*Action Points*