



ST WILFRID'S SCHOOL
Meeting of the Full Governing Body
Held on the 11th July 2018
at 16:30 in the PLC

Present:- Mr Coomber, Dr Daly, Mr Ferry, Mrs Kerr, Mr Newman, Mrs Oddy, Mrs Taylor (Chair), Mrs Ware,

In attendance:- Mrs Lesova, Mr Lewis, Mr Marr, Mrs Thrower, Mrs James-Bailey (Clerk)

1. Welcome & Opening Prayer

Mrs Taylor welcomed everyone to the meeting and invited Mr Newman to offer prayers

2. Apologies

Apologies were received and approved from Mr Brydon, Mr Lay and Mrs Pegley.
Father Francis was absent.

3. Approval of minutes (23.05.18)

The minutes were approved and signed as such

4. Matters arising/Action Points

The Training record has been updated and circulated by the Clerk.

5. Exclusion Report

The governors agreed to defer the exclusion report to September when an entire academic year's data will be available.

6. Register of Business Interests

All Governors present have signed the register. A reminder is to be sent to the remainder.

7. Skills Audit

Reminder emails are to be sent so that the Skills Audit can be completed in time for the new Academic year.

8. School Trips

Governors were informed of the following school trips:

- Ski Trip – Austria 2019
- Battlefields Trip – Belgium & France March 2019
- Ski Trip – Italy 2020

Mr Newman confirmed that he had liaised with Chris Franke about these trips and that Risk Assessments had been completed. The trips were approved.

9. Governor Training

An updated list has been circulated among the Governors.

10. Declarations of interest

Mr Newman and Mrs Pegley have both declared an interest in the role of Chair of Governors.

11. Committee Membership

All committees are to keep their existing members. In addition Mr Lay will join Finance & Premises and Personnel. Mrs Kerr will join Learning & Teaching. Mrs Ware will join Spiritual & Community and Finance & Premises.



12. Date setting

The following dates were agreed:-

- Full Governing Body (results analysis) – 19.09.18
- Learning & Teaching – 26.09.18
- Spiritual & Community – 08.10.18
- Personnel – 17.10.18
- Finance & Premises – 07.11.18

13. Any matters arising for consideration since the publication of the agenda.

The Governors were invited to attend the Annual Art and Photography exhibition at the school on the 12th July

Mrs Thrower outlined the changes that will need to be made after the handover to the new school Business Manager. These include changes to the signatories for the school bank accounts and the introduction of BACCS payments and Internet Banking. Governors agreed to the proposed mandate change with regard to the School Fund Account held with Barclays Bank:

Detailed changes are as follows:-

Mandate to change from a complex mandate

The following members of staff are to be added as signatories

Michael Ferry

Josephine Lay

Michael Lewis

Rob Marr

Online Banking to be set up in order for BACCS payments to be made.

The School account with Lloyds will require Josephine Lay to be added as a signatory and Maria Thrower to be removed

Governors Account with HSBS remains the same.

The Governors wanted to recognise the contribution made by Mrs Taylor to the Governing body this year and thanked her for her chairing and leadership skills.

The Governors also wanted to recognise the support and work given by Mrs Thrower towards the Governing body during her long career at St Wilfrids.

14. Date of the next meeting

The next meeting will be held on 19th September 2018

Meeting closed at 17:05

SignedDate.....

Action Points:-

Clerk to remind members of the Governing body to sign the Register of Business Interests.

Clerk to complete Skills Audit on receipt of final entries from Governors.