

St Wilfrid's Catholic School

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Headteacher: Michael Ferry BEd (Hons) MA NPQH

Diocese of Arundel & Brighton and West Sussex County Council

7th February 2019.

Dear Parent/Carer,

I am delighted to write to you regarding the **Year 8 Activity Residential** we have planned in the summer term to Blacklands Farm. This trip will be an excellent way for every student to challenge themselves, work together as a team and gain confidence as well as being an excellent opportunity to make new and strengthen existing friendships. Activities on offer will include team building challenges, air rifle shooting, zip wire and many more. All these activities will be run by suitably qualified instructors.

MEDICINES WHILST ON RESIDENTIAL TRIP

Further to the recent changes in legislation regarding the administration of medication to students, this is slightly different whilst on a school trip. The only medication we will be taking with us is Paracetamol. If you have not already returned a permission form for us to administer Paracetamol, please contact reception for the relevant form. We will contact you nearer the time for consent forms and more specific medical information.

The two day trip will be on **Thursday 4th July and Friday 5th July 2019**. Students will arrive in school as normal on Thursday 4th July and after registration we will set off in coaches to Blacklands Farm. The itinerary will be as follows:

Arrival: Students will work in teams to build their campsites

Lunch: Packed lunch (brought with them from home)

Afternoon: Students will take part in activities

Evening: Dinner and hot chocolate will be provided

Friday morning: Breakfast will be provided and students will participate in activities before dismantling camp and packing up.

Friday afternoon: A packed lunch will be provided

Coaches will take students back to school for the end of the day as normal

We are extremely excited about this trip which will be enormously beneficial for **all** year 8 students. We are asking for a voluntary contribution of **£64.00** to cover the cost of transport, food, camping facilities, four activities and insurance for the trip. If a family is in receipt of specific benefits which mean that your child is eligible for a free school meal, the school is obliged by law to waive the charges for board & lodging which would be a reduction of £22. A list of the benefits applicable is set out in the School Prospectus and in the school's charging policy. The charging policy is available from the school office together with a free school meal eligibility form. If you wish to speak to Josephine Lay, School Business Manager in confidence about the entitlement to waive charges, please do not hesitate to contact her to arrange an appointment. All other costs, including transport, would therefore be £42. Parents are not obliged to make a contribution but it is probable that if insufficient monies are received, the trip will have to be cancelled. If there are exceptional cases of hardship, the school will support costs through its own budget and the Pupil Premium grant for disadvantaged pupils.

We would like a deposit of £16.00 to secure your child's booking by Monday 4th March and the remaining balance paid to be paid over three months, April-June in instalments of £16.00. All payments can be paid electronically at www.parentpay.com. If you require a PayPoint barcoded letter, please contact Mrs Debra Riches.

Yours sincerely,

Mr James Redmayne
Year 8 Leader.